

**LABOR / MANAGEMENT COMMITTEE
HEALTH AND SAFETY
MEETING**

**Tuesday, December 10, 2019
3:30 p.m. in the Board Room**

Minutes

In Attendance: Dan Adams, Nancy Mann, Sean Martinson, Pat Medure, Tom Peltier, Kasie VanQuekelberg, Clayton Lindner, Gwen McLaughlin, Darin Cherne, Jeanne Ryan, Lyn Rajala, Jessica Setness, Lori VanZinderen, Julie Rasmussen, Karen Elander for Esther Hoganson
Unable to attend: Ben Hawkins, Jenny Lund, Esther Hoganson, Jay Bowers

1. Additions/Corrections to the agenda: none
2. The 9/16/19 minutes were agreed upon by consensus of the members present.
3. Superintendent's Report – Sean Martinson
 - a. Superintendent search is underway.
 - b. Ben Hawkins has been hired as the Interim Business Manager. The permanent position will be filled after the selection of the new superintendent. There will be a similar budget process moving forward with a focus to reduce deficit spending.
 - c. The Director of Teaching & Learning position has been posted and will close at the end of December. This position will replace the Asst. Superintendent position.
 - d. Negotiations update: Teachers, principals, and secretaries have settled. Directors, ESP's and service units are currently meeting.
 - e. New elementary facilities:
 - i. The boundaries committee work has wrapped up.
 - ii. Naming committee has met once and is in the process of gathering name suggestions for the new schools.
 - iii. Furniture committee is still working on furniture needs for the new schools.
 - iv. The district is unable to offer extra-duty pay for future committee meetings as the remaining funds are needed to meet the needs for the new schools.
 - v. Decisions on scheduling & programming for the new schools are in the works.
 - vi. Staffing: 12 month principals have been hired and assigned to the new buildings.
 - vii. The attendance boundaries are being determined to balance schools for numbers, free & reduced lunch status, special ed needs, etc... A form is being developed for families who wish to request an elementary school outside of their attendance area.
 - viii. Shared current photos of progress on the construction of the new elementary schools and Cohasset Elementary.

4. Safe Environment

a. Health and Safety Report – Darin Cherne

Site Visit 8:

Reviewed the Chemical Hygiene Management plan with Madeline Melton. Completed the Annual Science Safety checklists at GRHS per the MN State Fire Code. Conducted fume hood assessments at GRHS. All hoods were found to be operating properly.

Site Visit 9:

Completed Compressed Gas Assessments at RJEMS, GRHS, and The Maintenance Building. Gas cylinders were inventoried and inspected. Eyewash and showers were assessed at Cohasset, Southwest, Forest Lake, Murphy, RJEMS, GRHS, and the Maintenance Building.

Site Visit 10:

Completed fall protection assessment at RJEMS and GRHS. IEA updated the Hoist Program. IEA looks over the annual hoist inspections after Herculift inspects the hoists that are in the building.

Construction:

We will have the parking lot at the Maintenance building repaired next summer. The parking lot slopes towards the building. The melting snow or freezing rain runs towards the building creating a frozen lake at the entry of the building. Last year we had someone slip and fall, resulting in a broken arm.

5. Topic of Month

a. Elementary Facilities Design update included in the Superintendent's report.

6. Employee Engagement Committee update – Kasie & Jessica: Met last month; supporting one another in building engagement; will meet again in January; everyone is invited to attend.

7. Labor-Related Comments/Updates – Kasie V.

a. Included in Superintendent's report. Bus drivers and individuals are still to come.

8. Schedule Topic of the Month for 3/16/20

- Elementary facilities update
- New Superintendent update

Meeting adjourned at 4:05 p.m.